

Sant Pau Institute Research Institute is seeking a **INTERNATIONAL PROJECT MANAGER**

Institution Description:

Sant Pau Research Biomedical Institute is a private scientific foundation whose mission is to improve the health and quality of life of the population by promoting and developing innovative biomedical research. Our research is oriented towards finding solutions to citizens health problems with the aim to contribute to the scientific, educational, social and economic development within its area of competence.

The Sant Pau Research Institute needs to incorporate an International Projects Manager (IPM). This position has been created to increase the visibility and competitiveness of our research internationally with the main objective of obtaining international funds especially in the European framework program.

Job Description:

Functions:

- ▶ Assessment and support in the definition of an Institutional participation strategy in international research funding programmes within the health area (EC H2020, USA NIH, Lat Am, etc).
- ▶ Identification of international research funding programmes, search for partners, and participation in international research forums, networks and decision bodies.
- ▶ Advice and support researchers in the preparation and submission of international competitive proposals as well as in all aspects of the granting process (approval, contract signature, budgets etc)
- ▶ Support in the presentation of proposals (work programme definition, provision of costs and time estimate, consortium building, assistance in proposal writing), direct contact with EU/International officers.
- ▶ Collaboration in the organization of infodays, training sessions for the scientific community etc.
- ▶ Communication with funding agencies and national contact points.
- ▶ Support during the contract negotiation phase
- ▶ Fostering dissemination and communication activities related to the International projects

Skills/Qualifications:

- ▶ BSc/MSc preferable in life sciences.
- ▶ Minimum 5 years of work experience in International Project Management (proposal writing and presentation) ideally in the health area (H2020, ERC, MSCA, USA NIH,..)
- ▶ Excellent written and oral communication skills in English. Additional languages will also be positively valued.
- ▶ Personal skills & attributes: We are seeking a dynamic person with a demonstrated capacity of team work and previous experience in Project Management of International Consortia and Research Networks. Strong communication and organizational skills will be required.

We will value:

- ▶ Previous experience in a health/biomedical research environment
- ▶ Motivated, pro-active and results oriented person
- ▶ Flexible and adaptable person
- ▶ Business oriented.

Labour conditions:

- ▶ Gross annual salary: according institutional union agreement (T4 category)
- ▶ Full-time position
- ▶ Eventually contract 12 months (extendable)

Documentation and deadline:

Candidates shall deliver letter of application and up-to-date CV to the following email address **recursoshumans_ir@santpau.cat** with reference number **2020/10**.

The deadline for applications is **15.00h on February, 26th 2020**

Personal data will be processed for the purposes of this call. The Sant Pau Research Biomedical Institute may also keep a copy of candidate CVs for two years in its job bank and include them in its human resources database for future offers.

Barcelona on February, 11th 2020.